



# MORS 93<sup>rd</sup> Symposium

## U.S. Citizen Clearance Instructions

**U.S. Citizen Clearance Submission Deadline: 9 May 2025.**

**If you hold a U.S. Government security clearance which is held in DISS, please submit your clearance via DISS to:**

- MORS SMO code: **6A286**
- Meeting: **93<sup>rd</sup> MORS Symposium**
- Dates: **9 June 2025 thru 13 June 2025**
- Point of Contact: **Chris Williams**
- Phone: **703.933.9070**
- E-Mail: [Chris.Williams@mors.org](mailto:Chris.Williams@mors.org) or [Kyana.Jones@mors.org](mailto:Kyana.Jones@mors.org)

**If you hold a U.S. Government security clearance and your company or organization DOES NOT have access to DISS, please complete the following:**

The visit request must be typed and on your company letterhead. You should use the format that is best suited for your operation; however it must contain all applicable information listed below. The visit request must be signed by your security office/manager as to verify your employment and clearance status. Without the signature, the visit request is invalid and will not be processed. All visit requests must be emailed encrypted or faxed to 703.933.9066. **Visitors cannot hand carry their own visit request.**

1. Name:
2. Social Security Number:
3. Job Title/Position:
4. Date and Place of Birth:
5. Citizenship:
6. Level of Clearance:
7. Date of Clearance:
8. Name, Organization and Phone Number of Person to be Visited (POC):
9. Purpose and Justification for the Visit in Sufficient Detail:
10. Date or Period During Which the Visit is to be Valid:
11. Your Company Name, Address, and Phone Number:
12. Signature of your Security Manager/CEO/President:
13. Name of your Security Manager:

**Fax requests to MORS Security Office, 703.933.9066.**